

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

RESOLUTION # 2021-02-706

**RESOLUTION AMENDING THE HARTSVILLE/TROUSDALE COUNTY GOVERNMENT
PERSONNEL POLICY TO INCLUDE A SICK LEAVE POLICY SPECIFICALLY FOR COVID 19
AND TO RESTORE ADMINISTRATIVE LEAVE**

WHEREAS, the Hartsville/Trousdale County Metropolitan Government is required to develop its own personnel and office policies; and

WHEREAS, it is the desire of the County Commission to present an updated version of Personnel Policies for all employees of Hartsville/Trousdale County Government excluding those employees working in the School System which has their own personnel policies.

NOW, THEREFORE, BE IT RESOLVED by the Hartsville/Trousdale County Commission that an amendment be made to the Hartsville/Trousdale County Metropolitan Government Personnel Policy to include a new Sick Leave Benefit specifically for COVID-19 related sick leave and to restore the Administrative Leave back to its original form.

1. Amendment to Section V-Benefits, Subsection E Sick Leave

a. *See Attached documents*

2. Restore Administrative Leave Section V-Benefits, Subsection K by removing the second paragraph applicable to administrative leave related to COVID-19.

a. *Subsection K shall now read as "Absence with pay for administrative purposes may be granted by the employer so long as funding is available for such leave. Such leave must be for a good cause as determined by the employer. This leave shall not exceed three (3) working days per year unless exceptional circumstances exist."*

Motion to approve: Mary Ann Baker

Vote of general consent

Second motion: Landon Gulley

None Opposed Absent 3

APPROVED AND ADOPTED ON JANUARY 25, 2021

APPROVED:



Branden Bellar
County Attorney

APPROVED:



Dwight Jewell
Commission Chair

ATTEST:



Rita Crowder
County Clerk